



# HOBOKEN BOARD OF EDUCATION

## OFFICE OF STATE AND FEDERAL GRANTS

158 Fourth Street ❖ Hoboken, NJ 07030 ❖ 201.356.3605 ❖ Fax: 201.356.3641

Patti De Vries  
Manager of Grants and Non Public Services  
[pdevries@hoboken.k12.nj.us](mailto:pdevries@hoboken.k12.nj.us)

## District Policy

### 2415.04- TITLE I – DISTRICT-WIDE PARENTAL INVOLVEMENT (M)

Section: Program

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#### M

The Hoboken Board of Education acknowledges that parent involvement in their children's education is a key element in helping their children to achieve high academic standards. When schools collaborate with parents to help their children learn and when parents participate in school activities and decision-making about their children's education, children achieve at higher levels. The purpose of the Parental Involvement Policy is two-fold. First, it establishes the Title I, Part A guidelines. Secondly, it outlines programs for enhancing parental involvement.

The Hoboken Board of Education affirms the rights of parents to be involved in the design, agreement, implementation and distribution of effective written parental involvement Policy/Plan funded by Title I Part A of the 2001 No Child Left Behind Act (NCLB) that is in compliance with Section 1118. The Title I parental involvement goals are designed and implemented by using the strategies below.

#### District Level

- A. Involve parents in the joint development under Section 1112, of creating, implementing, and distributing a written Parent Involvement Policy consistent with Section 1118 and 1118(b) of the Elementary and Secondary Education Act (ESEA) which describes how it will support the involvement of parents.
1. The Hoboken School District shall convene an annual meeting for parents of Title I students, teachers, Title I staff, Principals of schools, and program administrators for the purpose of providing direction, support, and education regarding the general operation of the Title I, Part A Parent Involvement component and/or the development of the district written Title I Parent Involvement Plan;
  2. The Hoboken School District will form a Parent Advisory Board whose main purpose is to coordinate district-wide parent involvement activities, to review the district's written Parent Involvement Policy annually and amend the policy when necessary based on recommendations from district parents;
  3. The Hoboken School District shall distribute the written Parent Involvement Policy to all families of children attending the district schools receiving Title I funds;
  4. The Hoboken School District policy shall support, inform, and train parents regarding No Child Left Behind (NCLB) Title I, Part A requirements via orientation meetings, conferences, workshops, handbooks, flyers, newsletters, fact sheets, and the district website;
  5. The Hoboken School District policy shall provide training for home learning activities and encourage parents to visit Title I classrooms, participate in school improvement meetings and activities, orientations, and training sessions.

- B. Provide the coordination, technical assistance, and other support necessary to assist Hoboken schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance.
1. The Hoboken School District shall ensure that its school-wide program have parent involvement activities which include all parents but particularly include the parents of the lowest-achieving students in order that they may better assist in the education of their child;
  2. The Hoboken School District shall provide full opportunities for the participation of parents who are economically disadvantaged, have limited English proficiency, and parents with disabilities, and include providing information and school reports in a language and form parents can understand;
  3. The Hoboken School District shall assist schools, parents and parental organizations by informing them of the existence of resources and training available within the community;
  4. The Hoboken School District shall educate teachers, school personnel, and administrators on how to improve parent involvement and work with parents as equal partners;
  5. The Hoboken School District shall ensure that the school-parent compacts are being used to outline responsibilities of the school, staff, parents, and students in striving to raise student achievement and to explain how an effective home-school partnership will be developed;
  6. The Hoboken School District shall approve reasonable and necessary expenses associated with parent involvement activities, including transportation and childcare costs, to enable parents to participate in school related meetings and training sessions.
- C. Build the schools' and parents' capacity for strong parental involvement by:
1. Providing information to participating parents in such areas as understanding the State and local content standards, State and local academic assessments, monitoring individual student achievement, the requirements of Title I, Part A and working with school staff to improve the achievement of students;
  2. Involving the parents of children served under Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than ninety-five percent of the one percent reserved goes directly to the schools;
  3. Providing requested training such as literacy training and using technology, as appropriate, to help parents work with their child to improve their child's achievement;
  4. Providing resource materials and activities such as school-wide parent nights, maintain a school website, and newsletters in order to provide information on a wide variety of topics including child development and reinforcing academic skills at home;
  5. Coordinating and integrating parental involvement strategies and activities with other district programs and grants such as the Early Childhood Program, Reading First, 21st Century, and Safe and Drug Free Schools;
  6. Assisting schools in identifying barriers to greater parental participation in order to maximize the opportunities for parents to participate in school related activities;
  7. Encouraging the formation of partnerships between schools, parents and the community;
  8. Adopting and implementing scientifically research-based programs for improving parent involvement as needed.
- D. Conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the parental involvement policy.
1. The Hoboken School District shall conduct an annual survey at each school site, with the involvement of parents, in the effectiveness of the Parental Involvement Policy. The goal is to

improve the academic quality of the schools served under Title I. The evaluation will include identifying barriers to parent participation in Title I activities;

2. The findings of this evaluation will be used to make parent involvement programs more effective and to make recommendations to the Parent Advisory Board.

### School Level

- A. Each Hoboken school receiving Title I funds shall convene four annual Title I parent meetings, at flexible times, where parents will be encouraged to attend. Each Hoboken School shall develop its own written Parent Involvement Policy that shall describe specifically how it will use meetings for:
  1. Involving parents in the joint development of the school's written Parent Involvement Policy and in the planning, review, and improvement of programs addressing Title I, Part A requirements;
  2. Informing parents of their school's participation in Title I, Part A and to provide an overview of parental rights;
  3. Providing parents of participating children timely and specific information about the Title I Part A programs to which their child has access;
  4. Informing parents of the school performance profiles required under Section 1116(a)(3), where the Hoboken schools must annually assess the progress of each participating school;
  5. Informing parents of their child's individual student assessment results, including an interpretation of such results;
  6. Providing parents information on curriculum, instruction, and assessment;
  7. Providing parents information on activities to support student learning;
  8. Providing parents information on how, when and where they will have reasonable access to staff on an ongoing basis;
  9. Providing parents information on how, when and where they will have opportunities to volunteer and participate in their child's classroom and to observe classroom activities.
- B. Each school shall jointly develop with parents a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.

The School-Parent Compact shall:

1. Be distributed to the parents during the fall meeting;
2. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment;
3. Describe ways in which parents will be responsible for supporting their children's learning.

### ADOPTION

This District-Wide Parental Involvement Policy has been developed jointly, and agreed on with parents of children participating in Title I, Part A programs. This Policy will be distributed to all parents of participating Title I, Part A children in an understandable and uniform format and, to the extent practicable, in a language the parents understand, at the beginning of each school year or when the child is determined eligible and begins participating in Title I, Part A programs. United States Department of Education Non-Regulatory Guidance – Appendix D - District-Wide Parental Involvement Policy

Adopted: 13 June 2017